

Registrar Work at WDHB

Project work

1. **Health needs assessment** – usually focussed on a specific population e.g. people with a particular disease, people using a particular service, a locality.
2. **Health service review** – review of the way services are developed in a particular area
3. **Evaluation** – of a particular service
4. **Development of a set of indicators**
5. **Development of a new service** –e.g. development of a Business case or Implementation Plan
6. **Development of a strategy**
7. **Provide analysis and advice on a key planning & funding process**

Service work

1. Writing and presenting Board/Committee paper
2. Contract writing
3. Developing contract reporting
4. Helping to develop and RFP
5. Assisting with health service complaints
6. Official information requests
7. Advising on contracting an evaluation
8. Developing an analysis to answer a specific question
9. Involvement in organising a community consultation
10. Providing feedback on papers, plans, reports etc
11. Undertaking quick reviews of evidence
12. Preparing training material
13. Develop a communications plan

Other exposures

1. Monitoring contracts (with programme manager)
2. Team meetings (to understand the range of work done)
3. Health intelligence team – discuss planning documents and DHB reporting
4. Attend Board and subcommittee meetings (e.g. CPHAC, MHAC) and review papers
5. Health outcomes team – health economist, public health dietician